

THE BOARD OF TRUSTEES

1970

Officers

PRESIDENT
VICE PRESIDENT
SECRETARY
TREASURER

William H. Gooding
Mrs. Muriel Osder
Mrs. Dorothy Sullivan
Leonard H. Palmbach

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Roger Fritts
Mrs. Virginia Frogge
Harry Hobart

Dana Nichols
Mrs. Enid Norman
William Scott

John Towner
Mrs. Elaine Warner
Mrs. Aimee Lykes
R. P. E. Dickinson

The Church Staff

Minister	Rev. Raymond G. Manker
Religious Education Director	Mrs. Charles Gooding
Administrative Director	Mrs. Naoma Jeffries
Education Secretary	Mrs. Jean Berry
Horizons Editor	Mrs. Barbara Brewer
Organist	Mrs. Joanne Finkelstein
Custodian	Clarence Selof

THE CHURCH COUNCIL

1971

CONVENER: Mrs. Muriel Osder 947 6690

Adult Programs Committee

CHAIRMAN: Mrs. Ann Croom 271 9844

Area Council

CO-CHAIRMEN: Mrs. Yolante Covey 937 4974
Mrs. Audrey Kaslo 278 5118

Art Committee

CHAIRMAN: Dr. J. Eugene Grigsby, Jr. 253 0668

Beacon Press Bookstore

CHAIRMAN: Mrs. Eileen Ryder 274 4153

Denominational Affairs Committee

CHAIRMAN:

Finance Committee

CHAIRMAN: Roy Holzman 948 2199

Hospitality Committee

CHAIRMAN: Mrs. Faith Parker 946 4161

Inner-City Committee

CO-CHAIRMEN:

Liberal Religious Youth

PRESIDENT: Seth Norman 955 6065

Library Committee

CHAIRMAN: Mrs. Patricia Webb 946 2785

Membership Committee

CHAIRMAN: Mrs. Judith Miller 949 5737

	<u>Minister's Advisory Committee</u>	
CHAIRMAN:	Mrs. Agnes Ericson	959 4117
	<u>Monitoring Committee</u>	
CHAIRMAN:	Julian McCreary	274 3127
	<u>Morning Study Group</u>	
CHAIRMEN:	Mrs. Arity Findlay	946 8316
	Mrs. Eileen Sieglaff	934 2553
	<u>Music Committee</u>	
CHAIRMAN:	Julian McCreary	274 3127
	<u>Property and Grounds Committees</u>	
CHAIRMEN:	Jesse Allen (Property)	277 6330
	<u>Religious Education Committee</u>	
PRESIDENT:	Mrs. Aimee Lykes	955 3383
	<u>Sabbatical Committee</u>	
CHAIRMAN:	Mrs. Elaine Warner	943 7206
	<u>Singletarians</u>	
PRESIDENT:	Mrs. Betty J. Cole	265 6606
	<u>U-U Cooperative Pre-School</u>	
PRESIDENT:	Mrs. Peggy Bybee	955 3656
	<u>Wedding Committee</u>	
CHAIRMAN:	Mrs. Frances Gardner	959 1515
	<u>Women's Alliance</u>	
PRESIDENT:	Mrs. Greta Houghton	254 2535
	<u>Women's Circle</u>	
CO-CHAIRMEN:	Mrs. Ann Boppart	267 2775
	Mrs. Enid Norman	955 6065

Minutes of the ANNUAL MEETING
of the
FIRST UNITARIAN UNIVERSALIST CHURCH OF PHOENIX

January 18, 1970

The Annual Meeting of the First Unitarian Universalist Church began at 6:30 p.m. with a social hour and a catered dinner.

The meeting was called to order by President William H. Gooding at 8:00 p.m. First on the agenda was a program presented by Bill Scott, showing colored slides taken throughout the year, of the various events and activities in the life of the church. The program was warmly received by those assembled.

It was moved and seconded that the reading of the Minutes be dispensed with since they were included in the Annual Report booklet.

The Treasurer's report was presented by John Boppart, and after some discussion relative to bonds, was approved unanimously.

Roy Holzman, Chairman of the Finance Committee, presented the proposed budget for 1970. 1970 income was expected to be approximately the same as in 1969. The membership voted to have a special Christmas appeal. Members also voted to increase the Director of Religious Education's salary by \$900.00 and the office Secretary's salary by \$800.00 in an attempt to approximate a pay scale commensurate with the professional training and performance required of the staff, particularly in the light of the upcoming Sabbatical. The budget, showing a deficit of \$3,590.00, was unanimously adopted as presented, after discussion from the floor.

The President announced the resignation from the Board by Trustee Al Finkelstein.

Reports were made by Committee Chairmen concerning their year's activities and accomplishments, as well as goals for the future.

The Nominating Committee's report was presented and unanimously elected by the members present. The new Board will consist of the following:

President, Judge William Gooding
Vice-President, Mrs. Stephen (Muriel) Osder
Secretary, Mrs. C.A. (Dorothy) Sullivan
Treasurer, Len Palmbach

Board of Trustees - three year term: Harry Hobart
Aimee Lykes
John Towner
Board of Trustees - one year term: Roger Fritts

Nominating Committee, 1970,

Eugenie Greer, Chairman
Virginia Frogge
Stan Lehman
Barbara Brewer
Floyd McCracken

The President's report included thanks to all those who worked during the year to help make the church's goals and programs successful.

In his report, Ray Manker mentioned the high point of the year as being the gift of the Waddell statuary and the completion of the landscaped site whereon they rest. He went into some detail as to his plans for his forthcoming Sabbatical. Plans for a trip to Spain were described, with time for reading, writing, and thinking, with emphasis on problems of ethics, values and religion, as they apply to today's changing society. He concluded with a statement about the Sabbatical Committee, headed by Elaine Warner, and the Committee's tentatively projected itinerary for the five month period.

The meeting was adjourned at 9:30.

Respectfully submitted,



Naoma Jeffries
Secretary of the Board

COMMITTEE ACTIVITY REPORTS

For 1970

ADULT PROGRAMS

The object of this committee continues to be making available to members and friends of our church and the community at large varied opportunities for personal growth and self-expression. We are guided by the Unitarian concept that the development of one's potential and of one's enjoyment of life are indeed religious experiences.

Working with the suggestions of other church members and organizations supplementing its own judgment, the committee during 1970 offered the following daytime and evening courses and programs, with registrations totalling 267:

Hatha Yoga	Contemporary American Fiction
Ceramics	Life Drawing (both as a non-credit and credit class)
Chess	Modern Dance (for women and children)
Bridge	Advanced Guitar
Creative Crafts	

The last session of 1970 we changed from 8 week to 12 week terms, and will continue this time schedule in 1971.

We donated money to help the baby-sitting fund, financed the Kick-off Dinner for the Fund Drive, paid \$70.00 for an automatic timer for the kiln, contributed toward office postage, and provided \$300.00 for special Sunday programs.

Explorers and Morning Study Group, Women's Circle and Women's Alliance are also considered part of the church's Adult Programs, and are publicized by this committee.

We feel we are accomplishing our goals as the church provides a place to have activities for personal development with people who share a common interest in friendly surroundings.

Submitted by: Ann Croom, Chairman

BEACON PRESS BOOK SHELF

The objective of this committee is to have a varied selection of books available and to encourage the selling of them. We do not sell many books, probably an average of one per week. A written record is kept of each book sold.

We are currently considering the stocking of more teenage-type books. A suggestion of this committee would be to have an occasional mention made in Horizons about the books available for sale.

Submitted by: Eileen Ryder, Chairman

CHURCH COUNCIL

The Church Council is composed of the chairmen of all the committees in the church and the minister. It meets monthly and is convened and chaired by the Vice-President of the Board of Trustees. There is an informal discussion of the status of each committee when the committee chairman reports what it has done during the past month, announces future plans and asks for suggestions and help from the other members or the Board of Trustees. The Vice-President then reports these to the Board of Trustees for its information or for any action needed. The various chairmen also report these proceedings to their own committees. Necessary communication is made with other staff members and the congregation is informed, where necessary, in Horizons.

For the past two years the first meeting of the Church Council of the new year has been combined with the first meeting of the newly elected Board of Trustees.

In this way, we try to facilitate communication among the committees, Board of Trustees, minister, staff and congregation as to the common concerns, solutions and progress of our church family.

Submitted by: Muriel Osder, Convener

FINANCE COMMITTEE

The objectives of this committee are to anticipate financial requirements of the church, coordinate budget requests of church committees, prepare budgets for Board and congregation approval.

For the first time, the 1971 budget was tentatively prepared before the 1971 fund drive instead of after, as in the past.

The committee is being expanded to include representatives from most church groups. One member to keep the congregation informed of the status of finances through Horizons, letters, if necessary, and other means. Regular monthly meetings of this committee have also been instigated.

Submitted by: Roy Holzman, Chairman

HOSPITALITY COMMITTEE

The object of this committee, consisting of ten members, each one from a different area, is to provide a friendly atmosphere and to establish rapport with as many new people and new members as possible.

Telephone calls are made soon after joining the church to new members, rather than signers of blue cards, showing our desire to get acquainted and make them feel at home. Instead of visitors wearing a red bow on Sunday mornings, members of the committee wear a bright yellow one, signifying that they are there to answer questions and be friendly. There is much more

(continued)

(Hospitality Committee, continued)

that could be done to implement the work of the minister in calling on shut-ins and those hospitalized, and it is hoped that in the coming year the committee will play a stronger role in making all those who attend our church feel wanted and welcome.

Submitted by: Faith Parker, Chairman

LANDSCAPE COMMITTEE

The committee provides care for the landscape plant. Most of our work is accomplished during Saturday morning sessions held three or four times a year.

All those who regularly help us are considered members of the committee. In order to provide consistent care and increased committee activity, the landscape plant is divided into several small areas. Members of the committee with an asterisk beside their names are carrying responsibility for one of these areas.

The Landscape Committee gives the highest of ratings to the Sunday morning work session held last Spring. We may have used up more than our share of the workers, but we sure needed the help.

The committee should concentrate on filling open "area leader" positions and continue to build the participation of the church membership in landscape activity.

Committee Members

* Juanita Paul	Walt Pepper
* Len Palmbach	Bob Morris
* Jesse Allen	* Don Tweet
* Betty Harker	* Dr. Niels Madsen
Harry Hobart	Bill Roberts
Ray Manker	* Allan Gardner
* Elza Kuhman	

Submitted by: Jay Dee Raile, Chairman

LIBRARY COMMITTEE

Objectives of this committee are to classify and tag books, both adult and juvenile, in the church library, to process new donations to the church library, and to encourage circulation of books within the congregation and general public.

Work days are scheduled when library committee members work on the books, and we also sell paperback books on Sundays and at the baz-ar to provide income for library supplies.

About one-third of the books have been classified and tagged thus far. Circulation among teachers and other individuals is encouraging. This committee has a core of dedicated people who are doing a fine job of putting the library into more usable condition! Since they are all busy people, the work seems to proceed slowly, but we persist! We hope to get more people interested in the work.

Submitted by: Pat Webb, Chairman

LIBERAL RELIGIOUS YOUTH

Objectives of this group are to offer education, enjoyment, involvement and enlightenment to any interested individual of high school age, but having discussion, debates, speeches, parties, fund-raising projects, and learning encounters with other churches and faiths. It is a small, but rather tight group, which enjoys all of the objectives of our committee. In 1970 the LRY changed a great deal. Our membership had turned over since 1969, and the interests of our members centered more towards intellectual stimulation than any other LRY in recent history, although it did combine with social activities in an interesting arrangement. It is an LRY that is perhaps closer than in the past, but not as large, and probably younger. The diversity in programming reflects the diverse ideas of its membership, and at times is somewhat hectic; but usually also very interesting. Future programs involve meeting with other religious youth groups and continuing our varied program. We will delightedly welcome any interested individuals and be glad to show them the light of God, as soon as we decide: (a) if he exists, (b) is he conscious? (c) what his name is, (d) what....

Submitted by: Seth Norman, President

MEMBERSHIP COMMITTEE

Objectives of this committee are to familiarize interested people in Unitarian Universalism and to receive new members.

Two meetings are held; one with the minister to meet new people and to explain about the church, and the second to acquaint people with the activities of the church.

Results have been quite good this year, with exactly 100 new members joining in 1970, about double that of last year.

There has been an increase in membership since all meetings have been held at the church. I feel that this is due to the availability of the membership book.

Submitted by: Judith Miller, Chairman

MINISTER'S ADVISORY COMMITTEE

This committee affords liaison between the minister and the congregation.

We function mainly upon a call by the minister for a meeting. So far there has been no call from the congregation to discuss problems. Apparently no problems.

The minister's request for a sabbatical leave was discussed thoroughly and presented to the Board with our recommendation.

The five members of the committee are chosen by the minister and the Board. There is one vacancy on the committee now. We've not had too many meetings called, no doubt indicating fairly good harmony between members and minister.

Submitted by: Agnes Ericson, Chairman

MONITORING COMMITTEE

The purpose of this committee is to contact new members and others interested in our church about financial support.

Approach was made through personal contact and telephone. The majority of people welcome a person for calling; others politely state they wish no visitation. Still others desired to have a pledge card mailed and this signed card they would either return to the church by mail, or in person.

With 11 canvassers, fifty-three contacts were made with pledges totaling \$812.00. However, this amount does not include those sent directly to the office by the pledger.

It was gratifying to note the satisfaction of new members of our church in almost every phase of activity. However, there were some who gave frank and sincere comments as to how our church is conducted and the suggestion was made that they make themselves known if a difference of opinion is felt.

Too, it is felt among some canvassers that no pressure should be made for pledges from non-members. Also, that no pressure should be made to increase pledges when a member has sincerely scrutinized his family budget.

Submitted by: Julian McCreary, Chairman

MORNING STUDY GROUP

Objectives of this group is to get together those whose interests lie in the give-and-take discussion of ideas, using books of mutual interest as a basis.

Turn out and participation has been good. The group is the right size for everyone to feel free to participate. It seems to be just the right mixture to satisfy our needs and wants.

Submitted by: Arity Findlay, Chairman

NOMINATING COMMITTEE

Objectives of this committee are to select officers, members of the Board of Trustees, and the Nominating Committee for the year of 1971, for the church.

We held some formal meetings, some informal, mostly by telephone, to get suggestions for the various vacancies.

The final list of nominees was submitted to the church secretary December 13, 1970.

It was a really great experience. The cooperation was almost limitless (please note the qualifying adjective, to avoid "absolutes") There was a minimum of rejections from the names submitted and approved by the Committee.

Submitted by: Eugenie Greer, Chairman
8.

OPERATION BEAUTY

The objectives of the Committee are to provide color and beauty through the use of flowers.

A formal committee was never set up - not for lack of interest but because no money was available. Individuals have provided flower arrangements for the foyer when home gardens were blooming. At my request, Gwen Burdick and Roberta Howenstine made up a handsome dried desert arrangement which is still on display in the church office.

In December, 1969, I was given money to purchase flowers for the church as a memorial following the death of a former member. Besides a bouquet of cut flowers I bought a beautiful poinsettia that bloomed for several weeks. After the blooming was over, Juanita and Karl Paul took the plant home, pampered it through the summer months, and this fall planted it in the flower bed near the front door - a living memorial.

Submitted by: Frances Gardner, Chairman

RELIGIOUS EDUCATION COMMITTEE

The Religious Education Committee supervises all activities pertaining to children and youth within the church, and such adult programs as relate to these or to "religious" (broad Unitarian definition) education.

The Committee serves from June 1st to June 1st. Composed of sub-committee chairmen and members, as a group it establishes policy, recommends a budget, and provides for administration of the various aspects of religious education.

The Committee last year worked to find the children's evaluations of the Sunday morning programs. It now has a better understanding of which activities are most effective in making the curriculum interesting. A high point of the year was the creating and conducting of one Service by the Junior High, under the leadership of Peg Taylor and Chris Field, a culmination of ten week's study of Universalism on Sunday mornings. The program is continually reevaluated by the Director, committee, and the teachers, in an effort to meet the children's need for relevance.

Tuesday school, (9:30-11:30 a.m.) in which 4 and 5 year olds learn about nature, art and music has been taught by Peg Gooding and Jean Berry. Explorers, a discussion group sponsored by the committee, is geared often to the interests of young parents. Currently quiescent, but may be reactivated to its early 1970 heights. The baby-sitting service which enables mothers of pre-schoolers to attend week-day church activities is now available. The children participated in UNICEF.

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R.E. Committee, continued

We hope to continue to recruit as good committee members as in the past. A main focus for 1971 is to discover whether children's views of what is important Sunday mornings as revealed in the 1970 questionnaire coincides with their parent's views.

Religious Education Committee Members

Chairman, Aimee Lykes
Director, Peg Gooding
Education Secretary, Jean Berry
Recording and Corresponding Secretary, Dorothy Foster
Parent Education, Barbara McCracken
Family Relationships, Bill & Joan Roberts
Audio-Visual, Richard Malmleaf
Curriculum Development; Judy Walker, Lois Wamacks, Naomi Cohen
Curriculum Resources, Joan Battuello
Finance Committee, Dana Nichols
Information & Publications, Gwen Nichols
Room Parents, Janet Schnitkey
Telephone Committee, Heene Wist
Hospitality, Sally Boyd
Supplies & Equipment, Ann Jackel
Member-at-large, Enid Norman
Personnel Coordinator, Jean Berry

Submitted by: Aimee Lykes, President

SABBATICAL COMMITTEE

Objectives of this committee are to plan the Sunday programs during the absence of the minister, to incorporate the talents and ideas of the congregation and the community as available to us, to promote the feeling of a FELLOWSHIP within the congregation, and to assist in the smooth operation of the church during the period of the sabbatical which will be from January 24, 1971 through June, 1971.

The committee has met on a regular monthly basis, it has circulated forms asking for ideas and has often invited guests to the meetings to glean ideas. Because the world is in such a rapid state of change, the committee felt that anticipating and trying to understand our changing world would be an appropriate attitude for the sabbatical period.

It is too soon to evaluate our results, but we are extremely hopeful that we will have a very exciting spring.

Committee Members

Barbara McCracken	Ray Manker
Fran Malmleaf	Wilbur Johnson
Richard Malmleaf	Enid Norman
Harry Hobart	Bill Hall

Submitted by: Elaine Warner, Chairman

UNITARIAN UNIVERSALIST COOPERATIVE PRE-SCHOOL

The U-U Pre-School encourages interaction and participation in art, music, science, dramatic play and open curiosity about the world around us, with emphasis on the child and not the program.

The school is administered by the parents of the children registered who also set policy, cooperating with the church through the R.E. Director.

A full school (eighteen ¹³ 3 and 4 year olds) under the direction of the teacher, Mrs. Jo Laetz, shows the value of this kind of experience for young children.

With the interdependency and cooperation between church and pre-school, facilities and equipment are much better for all young children than if each were acting alone.

Officers

President - Mrs. Peggy Bybee
Vice-President - Mrs. Anna Solomon
Secretary - Mrs. Jacky Davis
Treasurer - Mrs. Penny Butler

Submitted by: Peggy Bybee, President

WEDDING COMMITTEE

Objectives of this committee are (a) to make money, and (b) to provide service at wedding receptions as requested by wedding parties.

In February, 1970, we catered a wedding dinner for 70; net profit of \$70.00 (hindsight - we should have charged more). Three inquiries only, one of which was to cater a reception following a wedding at Paradise Valley Methodist Church down the street. Since the only reason for the request was for serving alcohol in some form we referred the bride-to-be to a professional caterer.

We would suggest occasional write ups re: availability of committee in Horizons might be of benefit.

This committee also handled all arrangements for church receptions for approximately 350 people following the dedication of the Birmingham statues in November, 1969.

Submitted by: Frances Gardner, Chairman

WOMEN'S ALLIANCE

The objectives of the Alliance are to unite all Unitarian Universalist women under one banner of service to the church and community. This of course includes making money.

Our approach is by working through both groups, Alliance and Circle, and we invite all women to join one. We aim to establish good rapport and communication, and to present interesting programs.

The 1970 all-church Christmas Bazaar was the best ever!

Our goals also include letting natural talents be expressed and encouraged under experienced leadership.

Submitted by: Greta Houghton, President

WOMEN'S CIRCLE

Fun, fellowship, information and study, with individual participation stressed. Our theme: "Discovering Women's Potential."

We have informal meetings with leadership from individuals who volunteer, based on their interest in and choice of subject. All are welcome. Refreshments and baby-sitting available. We meet the second and fourth Thursday of each month at 9:30 a.m.

Results: (1) Conference "Dimensions in Cooperation" - leadership seminar for the whole church. (Unitarian Universalist Women's Federation Vice-President from California led the all-day session.) (2) Study - women's liberation movement. (Members of N.O.W. attended) (3) Poetry discussion and workshop is planned. (4) Bazaar participation - Snack bar (a first-time group activity).

For new members and friends of the church, this is a good way to make friends and stimulate discussion and service. For old-timers, it's a way to keep one's hand in church activities with old and new friends.

Many Circle members are also members of the Women's Alliance, to whose once-a-month programs Circle members are invited.

Submitted by: Enid Norman, Business
Chairman

Statement for 1970

RECEIPTS

	<u>Budgeted</u>	<u>Actual</u>
Pledges	\$48,000.	\$48,100.
Xmas Appeal	2,000.	1,274.
Loose Collection	3,000.	2,420.
R.E. Fees	800.	1,065.
UUA Fund Drive	1,500.	1,852.
Miscellaneous	2,000.	5,133.
Bonds	-0-	2,000.
	<u> </u>	<u> </u>
Total	\$57,300.	\$61,844.
	=====	=====

EXPENDITURES

Minister's Package	\$16,021.	\$16,242.
Office Salaries	4,968.	5,068.
Office Expense	4,000.	3,922.
Maintenance Salary	1,560.	1,560.
Maintenance Expense	1,500.	2,389.
Utilities	4,200.	4,393.
R.E. Director's Pkg.	7,140.	7,140.
R.E. Expense	1,000.	1,176.
Music Salaries	1,496.	1,421.
UUA Fund Drive	1,500.	1,852.
Art Committee	-0-	-0-
Landscaping	-0-	-0-
SRL at ASU	-0-	-0-
Conference Travel	-0-	-0-
Special Programs	-0-	281.
Advertising	-0-	293.
Membership Comm.	-0-	-0-
Library Comm.	-0-	-0-
Fund Drive	-0-	-0-
Social Security	620.	507.
Insurance	1,130.	2,252.
Prior Insurance	560.	-0-
Miscellaneous	-0-	-0-
Mortgage Payments	7,320.	7,317.
Bond Sinking Fund	7,875.	8,082.
	<u> </u>	<u> </u>
Total	\$60,890.	\$63,895.
	=====	=====

DEFICIT

\$ 2,017.

CASH POSITION

Net balance in bank 12-31-70

- 90.

Net balance in bank 1-1-70

1,927.

Net Change

- \$ 2,017.

1971 BUDGET

INCOME

Pledges	\$50,000.
Christmas Appeal	1,500.
Loose Collections	2,500.
R.E. Fees	1,000.
Other	1,500.
UUA Appeal	1,500.
	<u>\$58,000.</u>

EXPENSES

Salaries & Fringes	
Ministers Package	\$15,720.
R.E. Director's	
salary & expenses	7,140.
Administrative Dir.	4,330.
Education Secretary	840.
Maintenance	1,560.
Music	855.
Soc. Security taxes	620.
	<u>\$31,065.</u>

Office supplies, postage	\$ 4,000.
Maintenance Supplies	2,000.
R.E. Program	1,100.
R.E. Insurance	260.
Church Insurance	1,150.
Utilities	4,500.
Committee Expenses:	
Sabbatical	600.
Special Programs	-0-
Music	150.
Art	-0-
Landscaping	-0-
SRL at ASU	-0-
Conference travel	-0-
Library	-0-
Fund Drive	-0-
Advertising	-0-
UUA Fund	1,500.
Mortgage Payments	7,320.
Bond Sinking Funds	6,500.
Miscellaneous	600.
	<u>\$60,745.</u>

<u>DEFICIT</u>	2,745.
less bonds issued	-0-
	<u>\$ 2,745.</u>