

UUCP Congregational Meeting

January 28, 2018 (with copies of slides to be attached)

Call to Order/Rules of procedure/Quorum check at 10:30 AM by Vince Waldron, Board President

Quorum Check: **75**

- “Fifty members shall constitute a quorum for all meetings of the Members of the Congregation.” – UUCP Bylaws

Rules of Procedure (Vince):

- MOTION: APPROVE RULES OF PROCEDURE
 - Kathleen moved; Michelle seconded motion; motion approved (Rules of Procedure)

Introduction of Board Members (Vince)

- Board moves to elect Vice President (Karin Quinn) and Secretary (Ceyshe' Napa); Richard Plattner seconded; motion approved

June 2016 Congregational Meeting Minutes (Board has moved approval)

- MOTION: APPROVE June 2017 – Annual Meeting Minutes
- Board moves to Approve June 2017 UUCP Congregational Meeting Minutes; Pat Reed seconded; motion approved

Mid-year Financial Report

- Members of the committee were recognized
- Heidi Parmenter highlighted the number and dollar amount of pledges from the 2017-2018 Stewardship and Capital Campaigns

Capital Construction Update (Richard Plattner)

- Meetings about construction began in Summer 2015
- Congregation capital campaign giving exceeded expectations
- The architect has finished the construction drawings
- UUCP resides in the Town of Paradise Valley
 - The construction drawing, engineering reports are almost complete; 1 set has been submitted; expecting to get approvals for the permitting process; the architect is waiting permit approval then construction drawings can be completed, then can go to bids
 - First look construction numbers will not be known until the construction drawings are done and when bids are received
 - Construction looks good, but do not have numbers until about June

Transition update and Search Process (Rev. Margret)

- 2017-18 Strategic Ends and Goals (began in 2012) have largely been achieved
- Rev. Susan has moved onto her position as UUA President in Boston and Emrys will be transitioning out of UUCP in April
- General report on 2018-19 Strategic Ends, interim time goals, staff changes, and the Ministerial Search and Call

Questions / Comments

- Is the assistant being hired on a one-year contract?
 - Position is being advertised as a two-year contract
- Clarify the regulations who can serve on the search committee
 - Need to be member in good standing
- How big will the search be, and not just current people in leadership
 - Search committee = 7 people, with nominees then a contested election
 - Congregation diversity, community diversity, people carry the voices and know how to hear the voices (good listeners and representative of the congregation)
- Construction: Will we be getting a guaranteed price?
 - Yes, plus a cost savings split if the cost is under

Motion to adjourn (pending UU Foundation Meeting)

- Vicki Meyers moved; Richard Plattner seconded; motion approved



UUCP Congregational Meeting

January 28, 2018



Our Vision

To be a spiritual community for our time:

- Theologically diverse
- Radically inclusive
- Justice centered

Jan. 2018 Congregation Meeting Agenda

- 10:30 **Call to Order/Rules of procedure/Quorum check** (Vince Waldron, Board President)
- 10:33 **Introduction of Board Members** (Vince)
 - Election** of Vice President (Karin Quinn) and Secretary (Ceyshe' Napa)
- 10:35 **Approve June 2016 Congregational Meeting Minutes** (*Board has moved approval*)
- 10:37 **Mid-year Financial Report** (Heidi Parmenter)
- 10:42 **Capital Campaign/Construction Update** (Rev. Margret and/or Duke Plattner)
- 10:47 **Transition update and Search Process** (Rev. Margret and/or Vince Waldron)
- 11:00 **Questions / Comments** (please recognize that we *may* need to take some questions “off-line”)
- 11:05 **Adjourn Meeting** (*motion to adjourn*)
- 11:08 **UUFP** (Diana Ashley)
- 11:15 **Second Service Starts**

Quorum Check and Rules of Procedure

- Quorum Check
 - *“Fifty members shall constitute a quorum for all meetings of the Members of the Congregation.” – UUCP Bylaws*
- Rules of Procedure (the following are proposed for adoption):
 - We will be courteous and listen openly
 - All comments / questions (and presentations) will be brief and to the point
 - Ensure that those wishing to speak, do so once – let others speak once before you speak again. Recognizing this agenda is full – if there are additional need for questions, members of the Board and Rev. Margret will be available **after the 2nd service**
- MOTION: *APPROVE RULES OF PROCEDURE*

UUCP Board of Trustees (board@phoenixuu.org)

- Jim Allen – Treasurer
- Rajeev Arora – Trustee-at-Large
- Ceyshe' Napa – Secretary
- Tony Banegas – Trustee-at-Large
- Rev. Margret A. O'Neill – Interim Lead Minister / Ex-Officio
- Vince Waldron - President (president@phoenixuu.org)
- Mary Dawes – Trustee-at-Large
- Sarah Moore -- Trustee-at-Large
- Karin Quinn – Vice President
- Katie Quinn – Youth Co-Representative

Motion:

Board moves to elect:

Secretary: Ceyshe' Napa

Vice President: Karin Quinn

Past Congregational Meeting Minutes Approval

- June 2017 – Annual Meeting. Minutes emailed to members prior to meeting.
- MOTION: *Board moves to Approve June 2017 UUCP Congregational Meeting Minutes*

Financial Report

Heidi Parmenter

Finance Committee

The Finance Committee meets monthly to review the financial statements for any variances from the budget. They also assist the staff in preparing the annual budget each year.

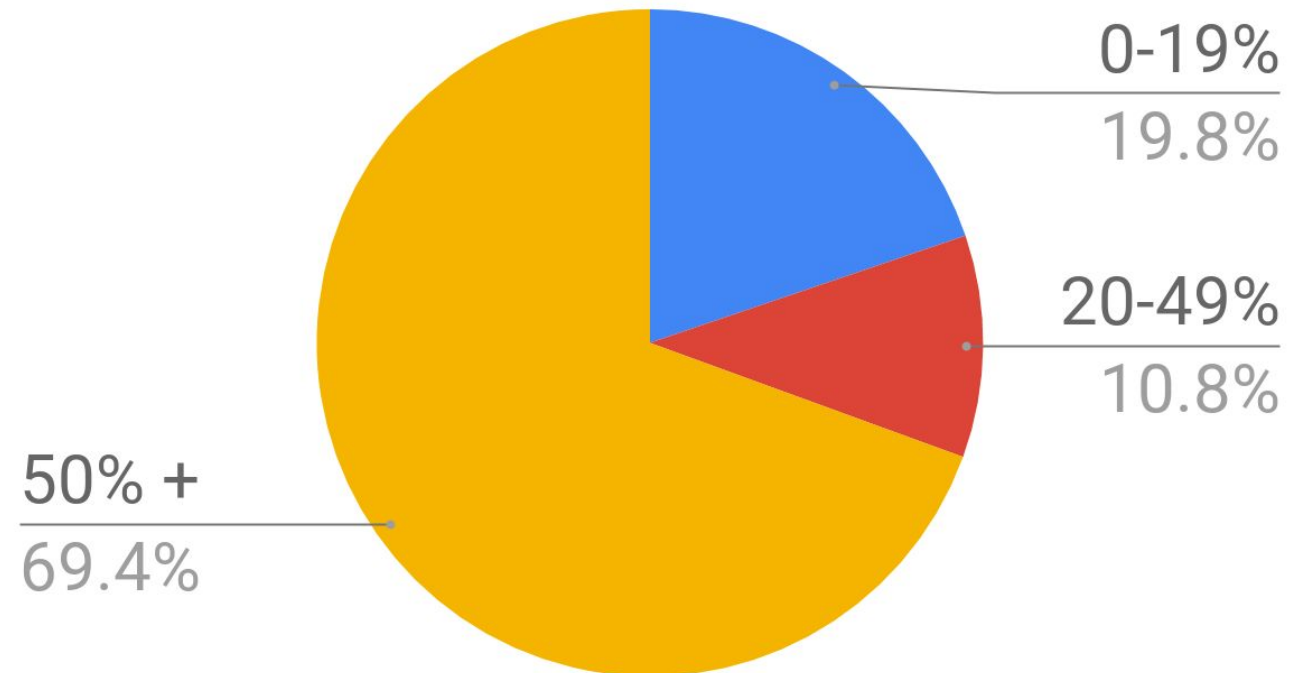
Members of the committee are:

- Larry Reed, Chair
- Jim Allen, Treasurer
- Diana Ashley, Member
- Ted Myers, Member
- Eric Muehlstedt, Member
- Rev. Margret A. O'Neill, Lead Minister
- Heidi Parmenter, Business Administrator
- Gloria Swaine, Bookkeeper

2017-2018 Stewardship Pledges Paid by %

- As of January 18 we have 288 active pledges totaling \$574,255.
- Thank you to those 200 households who have paid 50% or more of their pledges as of Jan. 18!**
- The 2nd Quarter Pledge Statements and Tax Statements will be mailed this week.

Pledges Paid by %

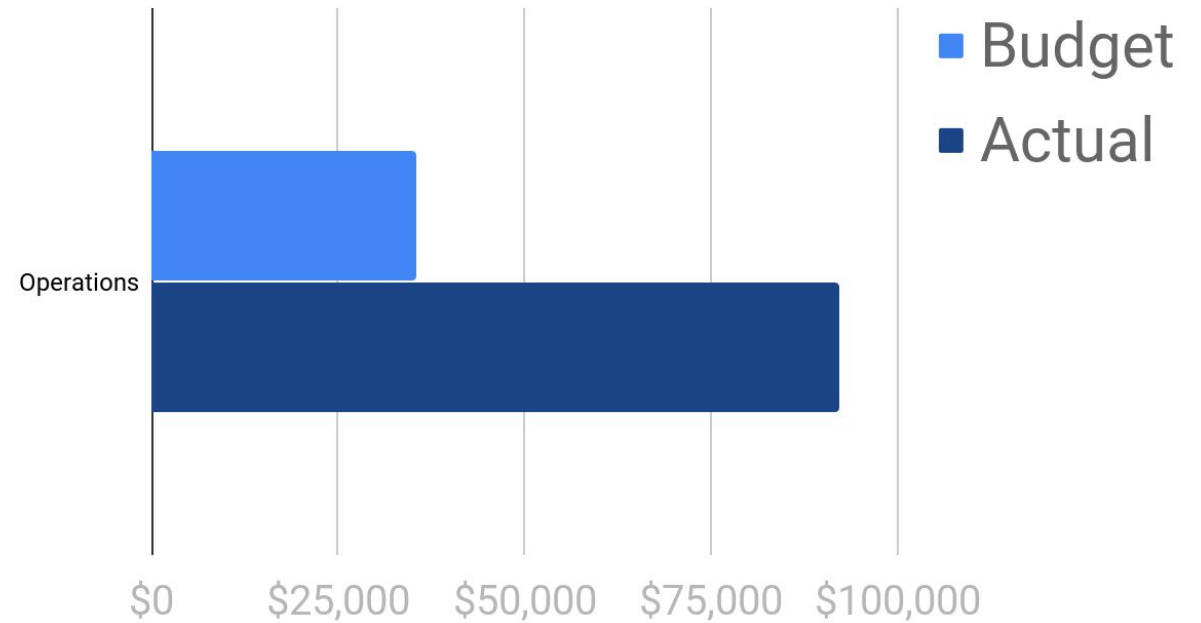


2017-2018 income Vs. Expense as of December 31

YTD Net Income Budget: \$35,372

YTD Net Income Actual:
\$92,158

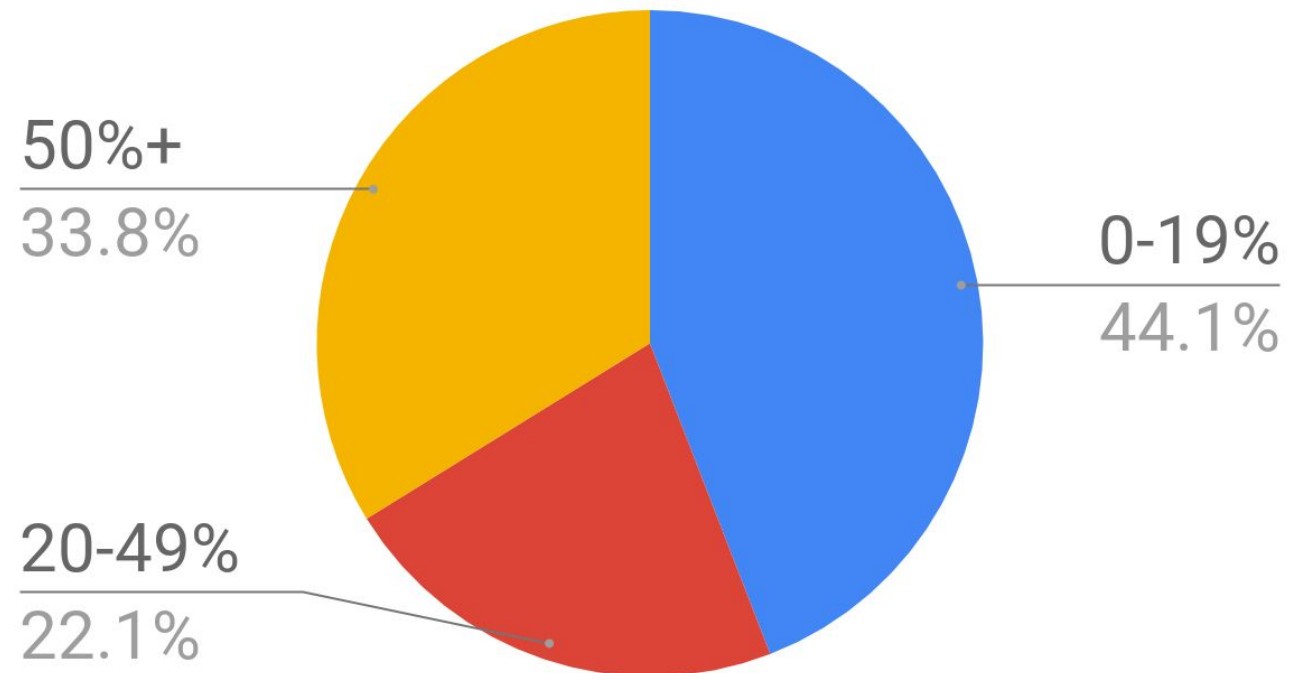
Operations Budget vs. Actual as of Dec. 31



Capital Pledges Paid by %

- As of January 18 we have 204 active capital pledges totaling \$1,520,007.
- Thank you to those 69 households who have paid 50% or more of their pledges as of Jan. 18!**
- The 2nd Quarter Pledge Statements and Tax Statements will be mailed this week.

Pledges Paid by %



Capital Construction

Update

The Transitional Time

Pay attention to:

- **HERITAGE**— Reviewing how the congregation has been shaped and formed.
- **LEADERSHIP**— Reviewing the congregation's needs and its ways of organizing and developing new and effective leadership
- **MISSION**— Defining and living into sense of purpose and direction
- **CONNECTIONS**— Discovering all the relationships a faith community builds outside of itself
- **FUTURE**— Understanding the congregation and developing the profile for the ministerial search

Completing the Past and Starting the Future

2017-18:

- Completing Strategic Ends and Goals that began in 2012
- Staff changes, saying farewell to the past
- Setting the foundation for what comes next

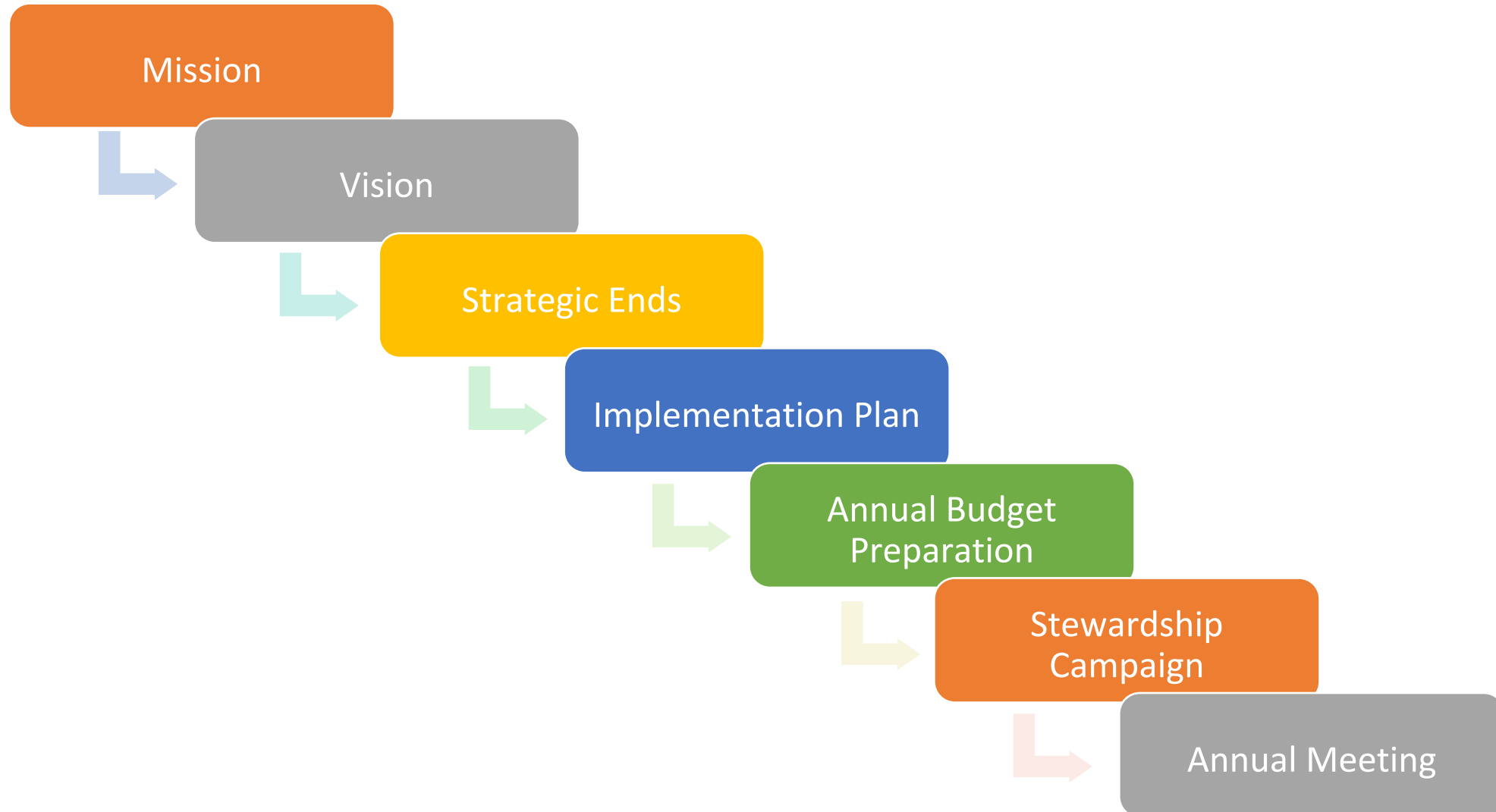
2018-19:

- New Strategic Ends
- Goals for the Interim Time
- Staff changes, welcoming the new
- Ministerial Search and Call

UUCP Goals for the Interim Time

- 1) To partner with downtown congregation (organization) for social justice projects**
- 2) To support congregational leadership by:**
 - Streamlining and increasing transparency, access and understanding of policies, processes, programs and resources**
 - Cultivating and mentoring for leadership**
- 3) To develop capacity in the congregation as ambassadors for welcoming and inclusion both internally and externally**

Strategic Planning Process



Strategic Ends for 2018-19

Theologically Diverse: *Rooted in deep understanding of various faiths and traditions, our congregation nurtures personal growth and the search for truth and meaning.*

Radically Inclusive: *Reaching out to embrace all, our congregation challenges itself to grow with new voices, ideas and experiences.*

Justice Centered: *Inspired by our UU values, our congregation is organized and empowered to act in advancing justice in our local and global communities*

Assistant Minister Hiring Process

Dec 2017 - Feb 2018: position announced,
applications received

Feb - Mar 2018: Hiring Team reviews and interviews

April 2018: Make a job offer, if a suitable prospect is
identified (if not, keep looking)

Aug 2018: Assistant Minister begins

The Ministerial Search Process

Feb - May 2018: Outreach to congregation, selection of Ministerial Search Committee nominees, election in April, orientation in May

Jun- Aug 2018: Organizing and secondary data collection

Sep - Nov 2018: Primary data collection, preparing materials to post

Dec 2018- Feb 2019: Search Committee connects with interested ministers, reviews and interviews to narrow the field

Apr - May 2019: Search Committee selects one candidate who comes to interview with congregation; Congregational vote to call

Aug 2019: New minister starts

Questions?

General Assembly 2018

General Assembly

- Justice GA
- Dates: Wednesday, June 20, 2018 (All day) to Sunday, June 24, 2018 (All day)
- Location: *Kansas City, MO*
- For more info: www.uua.org/ga
- Interested in being a delegate?
 - See Compass for Deadline for UUCP process; early registration)

Pacific Western Region Assembly

Theme: Stories of Hope, Courage, Resistance, and Resilience

Dates: April 27-29

Location: Double Tree Hotel in Portland, Oregon

For more info:

<https://www.uua.org/pacific-western/blog/regional-assembly-stories-hope-courage-resistance-and-resilience>

Unitarian Universalist Foundation of Phoenix (UUFP)

Diana Ashley, UUFP PRESIDENT

UU Foundation of Phoenix Board of Trustees

Diana Ashley, President

Don Weir, Treasurer

Terry Lockwood, Secretary

Jan Kaplan

Robert Back

Jan Wise

Unitarian Universalist Foundation of Phoenix

CY 2017 Treasurer's Report

How did we do?

Beginning Balance	\$ 1,071,383.11
Ending Balance	\$ 1,214,899.38
Increase	\$ 143,516.27

How did we get there?

Contributions	\$ 120,214.40
Investment Gain	\$ 78,707.77
Disbursement to UUCP	-\$ 53,715.00
Expenses	-\$ 1,690.90
Total	\$ 143,516.27

Motion: adjourn midyear congregational meeting

Next meeting: April (elect search committee)